# **Emergency Rental Assistance Program (ERAP)**



# Navigating to the ERAP page

All information were taken from the



United Way Monterey County W

website.

## From the United Way Monterey County website



https://www.unitedwaymcca.org/

#### Direct link to the ERAP program page



https://www.unitedwaymcca.org/county-rent-and-utility

United Way	United	Sign In Register
Monterey County	Way 🕓	Email Address
Welcome to the N Emergency Rental A		Password
8/	8	Remember my email address
New users must first re before signing ir		Sign In
		Forgot your Password?

United Way United 🔊	Sign In Register
Monterey County Way	Email Address
Welcome to the Monterey County Emergency Rental Assistance Program	Re-enter Email Address
	First Name
New users must first register their account before signing in to the portal	Last Name
	Password
	Re-enter Password
	Continue

Fill in the information required.



A verification email will be sent to the email address that the registered with.

United Way Monterey County Way	Sign In Register
	Email Address
Welcome to the Monterey County Emergency Rental Assistance Program	Password
	Remember my email address
New users must first register their account before signing in to the portal	Sign In
	Forgot your Password?

Once verified they can proceed in logging in to complete their application.



#### **Program overview**



Provides information about the program and basic qualifications.

# Eligibility

Way Home Q A. Eligibility Tenant: Rental & Utility The following questions will help determine whether your household meets basic eligibility for the Monterey County Emergency Rental Assistance program. Assistance Application ld: 30720 A.1. Is your household income at or below the 80% area median income level? ○ Yes 凸 **1**-O No View Users (1) Print Application Household Size 1 2 3 4 5 6 7 8 \$54,150.00 \$69,600.00 \$77,300.00 \$83,500.00 \$89,700.00 Program Overview Income 80% \$61,850.00 \$95,900.00 \$102,050.00 A. Eligibility\* A.2. Are you delinquent on your rent and/or utility payments or know you won't be able to pay next month's rent? ○ Yes B. Applicant Information O No C. Household Members D. Income Verification A.3. Are you a resident of Monterey County? ○ Yes E. COVID-19 Impact O No F. Rent Assistance Requested A.4. Have you qualified for unemployment benefits or have you experienced a reduction in household income, incurred significant costs, or G. Utility Assistance Requested experienced other financial hardship due directly to the coronavirus outbreak ? ○ Yes H. Additional Service Assistance Request O No I. Prior Assistance Received IF YOU ANSWERED NO TO ANY OF THESE QUESTIONS, YOU MAY NOT BE ELIGIBLE FOR EMERGENCY J. Required Documents STOP RENTAL ASSISTANCE. YOU CAN CONTINUE THE APPLICATION, AND WE WILL NOTIFY YOU OF YOUR Submit ELIGIBILITY BASED ON YOUR COMPLETED APPLICATION. No save history Complete & Continue Save

Eligibility question.

# **Application Information**

Home Home				
Tenant: Rental & Utility Assistance Application 1d: 30720	B. Applicant Information Please provide the following information.			
d G	PRIMARY APPLICANT		CO-APPLICANT (IF APPLICABLE)	
View Users (1) Print Application	B.1. Applicant First Name:	B.2. Applicant Last Name	B.12. Co-Applicant First Name	B.13. Co-Applicant Last Name
Program Overview	B.3. Home Address		B.14. Home Address	
A. Eligibility	Address Line 1		Address Line 1	
B. Applicant Information*				
C. Household Members	Address Line 2		Address Line 2	
D. Income Verification	City Zip		City Zip	
E. COVID-19 Impact	B.4. Mailing Address 🔞		B.15. Telephone Number	B.16. E-Mail
F. Rent Assistance Requested     G. Utility Assistance	Address Line 1			
G. Utility Assistance Requested	Address Line 2		]	
H. Additional Service Assistance Request			]	
I. Prior Assistance Received	City Zip			
J. Required Documents	B.5. Telephone Number	B.6. E-Mail		
Submit				
	B.9. Is any household member currently receiving u	nemployment compensation for at least 90 days? 📀		
	<ul> <li>Yes</li> </ul>			
	○ No			
	B.10. Are you currently behind on rent? <ul> <li>Yes</li> </ul>			
	O No			
	B.11. Any other notes?			
			]	
	No save history			
		Save	Complete & Continue	
		•		

# Applicant's information.

## Household members

Home		Q
Tenant: Rental & Utility Assistance Application <sup>Id: 30720</sup>	C. Household Members List all household members. Including you, the applicant. You may list your ITIN number in the SSN field if applicable.	
View Users (1) Print Application	Click here to add a new household member	
<ul> <li>Program Overview</li> <li>A. Eligibility</li> </ul>	No save history	
<ul> <li>B. Applicant Information</li> <li>C. Household Members*</li> <li>D. Income Verification</li> </ul>	Save Complete & Continue	
<ul> <li>E. COVID-19 Impact</li> <li>F. Rent Assistance Requested</li> <li>G. Utility Assistance Requested</li> </ul>		
<ul> <li>Requested</li> <li>H. Additional Service Assistance Request</li> <li>I. Prior Assistance Received</li> </ul>		
<ul> <li>J. Required Documents</li> <li>Submit</li> </ul>		
		(?)

Other members of the household information.

#### **Income verification**

Home		Q
Tenant: Rental & Utility Assistance Application Id: 30720	HOUSEHOLD INCOME CERTIFICATION METHOD         I will certify my household annual income by using my 2021 Federal Income Tax Return         My household qualifies based on our participation in another income-based state or federally funded assistance program.         I will certify my annual household income by documenting each household members income source(s).	
<ul> <li>Program Overview</li> <li>A. Eligibility</li> <li>B. Applicant Information</li> <li>C. Household Members</li> <li>D. Income Verification*</li> </ul>	Oops, looks like you haven't added any Household Members yet - please add Household Member(s) before adding Income.	
D. Income Verification*      E. COVID-19 Impact      F. Rent Assistance Requested	= TOTAL COMBINED INCOME () \$0.00	
G. Utility Assistance Requested	No save history	
<ul> <li>H. Additional Service Assistance Request</li> <li>I. Prior Assistance Received</li> <li>J. Required Documents</li> <li>Submit</li> </ul>	Save Complete & Continue	
	N	•

The applicant can use their 2021 Federal Income Tax Return, or proof that they also qualify for other state/federal funded assistance program.

#### **Covid-19 Impact**



The applicant needs to provide information how they were impacted by Convid-19.

#### **Rental Assistance**

Home		S
Tenant: Rental & Utility Assistance Application Id: 30720	F. Assistance Request Fill out the amount that you are requesting for each month of housing payments that you require assistance for due to your household's COVID-19 impact. For instance, if you require assistance for \$1,000 of rent missed in November 2020, but only \$500 of rent missed in December 2020, then you would fill out \$1,000 in November 2020 and \$500 in December 2020.	
<ul> <li>Program Overview</li> <li>A. Eligibility</li> <li>B. Applicant Information</li> <li>C. Household Members</li> <li>D. Income Verification</li> </ul>	RENTAL ASSISTANCE REQUESTED     LANDLORD INFORMATION       1. Are you requesting rent Assistance?     Yes       Yes     No	
<ul> <li>D. Income vernication</li> <li>E. COVID-19 Impact</li> <li>F. Rent Assistance Requested*</li> <li>G. Utility Assistance Requested</li> <li>H. Additional Service Assistance Request</li> </ul>	Save Complete & Continue	
<ul> <li>I. Prior Assistance Received</li> <li>J. Required Documents</li> <li>Submit</li> </ul>	N	•

To be filled up if the applicant also needs rental assistance.

#### **Utilities Assistance**

Home			
Tenant: Rental & Utility Assistance Application <sup>Id: 30720</sup>	H. Utility Assistance Please provide the following information.		
View Users (1) Print Application	WATER/SEWER ASSISTANCE REQUESTED	GAS/PROPANE ASSISTANCE REQUESTED	ELECTRIC ASSISTANCE REQUESTED
<ul> <li>Program Overview</li> <li>A. Eligibility</li> <li>B. Applicant Information</li> <li>C. Household Members</li> </ul>	<ul><li><b>1.</b> Are you requesting water/sewer utility assistance?</li><li>Yes</li><li>No</li></ul>	<ul> <li>6. Are you requesting gas/propane utility assistance?</li> <li>Yes</li> <li>No</li> </ul>	<ul><li>11. Are you requesting electric utility assistance?</li><li>Yes</li><li>No</li></ul>
<ul> <li>D. Income Verification</li> <li>E. COVID-19 Impact</li> </ul>	No save history		
<ul> <li>F. Rent Assistance Requested</li> <li>G. Utility Assistance Requested*</li> </ul>	Save	Complete & C	Continue
<ul> <li>H. Additional Service Assistance Request</li> <li>I. Prior Assistance Received</li> <li>J. Required Documents</li> </ul>			
Submit		•	

To be filled up if the applicant needs utility assistance assistance.

### **Other services**

Home		S
Tenant: Rental & Utility Assistance Application Id: 30720	H. Additional Service Assistance Request Please provide the following information.	
View Users (1) Print Application	INTERNET SERVICE ASSISTANCE REQUESTED       WASTE MANAGEMENT/REFUSE SERVICE         1. Are you requesting internet utility assistance?       ASSISTANCE REQUESTED         0. Yes       6. Are you requesting trash utility assistance?	
<ul> <li>Program Overview</li> <li>A. Eligibility</li> <li>B. Applicant Information</li> <li>C. Household Members</li> </ul>	<ul> <li>No</li> <li>Please fill in the estimated amount you are requesting for assistance for each of the months listed below.</li> </ul>	
<ul> <li>D. Income Verification</li> <li>E. COVID-19 Impact</li> </ul>	No save history	
<ul> <li>F. Rent Assistance Requested</li> <li>G. Utility Assistance Requested</li> <li>H. Additional Service Assistance Request*</li> </ul>	Save Complete & Continue	
<ul> <li>I. Prior Assistance Received</li> <li>J. Required Documents</li> <li>Submit</li> </ul>	N	

Can be used for services that the applicant may need assistance on.

#### Assistance received

Home Home			S
Tenant: Rental & Utility Assistance Application	I. Prior Assistance Received		
	Assistance provided under the Emergency Rental Assistance may not exceed a household's monthly unmet housing cost r received from local governments, the State, Owner Preservat organizations, or friends and family.		
<ul> <li>Program Overview</li> <li>A. Eligibility</li> <li>B. Applicant Information</li> <li>C. Household Members</li> <li>D. Income Verification</li> <li>E. COVID-19 Impact</li> </ul>	<ul> <li>PRIOR HOUSING ASSISTANCE RECEIVED</li> <li>1. Has anyone in your household applied for, or received source (local, state, federal, private) FOR THE MONT</li> <li>Yes</li> <li>No</li> <li>2. List the housing assistance that you have already resources of financial and/or housing assistance (the national section of the section o</li></ul>	HS YOU ARE APPLYING TO ERA FOR? eceived each month, where applicable. List all of the ame of the local, state, federal or private organization)	
G. Utility Assistance	3. Which agency have you worked with on this prior a	issistance?	
<ul> <li>Requested</li> <li>H. Additional Service Assistance Request</li> <li>I. Prior Assistance Received*</li> <li>J. Required Documents</li> </ul>	<ul> <li>4. Do you consent to receive referrals to other services? This will enable our staff to refer you to services such as legal, food, childcare, and other services through our Smart Referral Network (SRN).</li> <li>Yes</li> <li>No</li> </ul>		
Submit	April 2020	April Assistance Source	?

If the applicant has applied to the program prior, they will need to provide information about it.

#### Assistance received

Home Home		Q
Tenant: Rental & Utility Assistance Application Id: 30720	J. Required Documents Please provide the following information.	
View Users (1) Print Application	Documentation	
<ul> <li>Program Overview</li> <li>A. Eligibility</li> </ul>	O Valid Photo ID for all income earning adult household members (18 years of age or older) Upload File 🕈	
<ul> <li>B. Applicant Information</li> <li>C. Household Members</li> </ul>	O Most Recent Rent Statement (Must show name, address, and rental amount due) Upload File 🗇	
<ul> <li>D. Income Verification</li> <li>E. COVID-19 Impact</li> </ul>	<ul> <li>Rental Agreement / Documentation that Shows Rental Arrangement</li> <li>Upload File </li> </ul>	
<ul> <li>F. Rent Assistance Requested</li> <li>G. Utility Assistance Requested</li> </ul>	No save history	
<ul> <li>H. Additional Service Assistance Request</li> <li>I. Prior Assistance Received</li> <li>J. Required Documents*</li> <li>Submit</li> </ul>	Complete & Continue	
	N	?

Upload the necessary documents required. For requirements-specific questions you may contact United Way at 831-372-8026 / <u>kalyssa.king@unitedwaymcca.org</u> or via <u>https://211montereycounty.org/contact-us/</u>

#### **Frequently asked questions**

# Is Monterey County Rental Assistance Program open to all residents regardless of their citizenship status?

You are eligible to apply for the Monterey County Rental Assistance Program, regardless of citizenship status. The application process does not ask questions related to your citizenship or legal status.

#### Can I qualify even if I didn't lose my job?

Yes. Renters can qualify as long as they have suffered COVID-19-related financial distress that caused them to be unable to pay their rent between the dates of April 1, 2020 and September 30, 2021.

#### If I live in a mobile home, can I qualify for rental/utility assistance?

Yes. Rental payments for either the manufactured home and/or the parcel of land the manufactured home occupies are eligible for financial assistance under the program. Households renting manufactured housing and/or the parcel of land the manufactured home occupies may also receive assistance for utilities and other expenses related to housing.

#### Can a Homeowner receive assistance for their Home Mortgage or utilities?

No, the Monterey County Rental Assistance Program can only assist RENTERS with past due rent and utility bills. For information on mortgage assistance, visit the State of California Housing Website for more information.

# https://www.unitedwaymcca.org/erap-faqs

# Other CA programs



https://www.csd.ca.gov/waterbill